



**BILGOLA PLATEAU PROBUS CLUB  
ANNUAL GENERAL MEETING HELD AT NEWPORT BOWLING CLUB  
10.00 AM, 7 MARCH 2025**

**MINUTES**

**1 WELCOME/HOUSEKEEPING/APOLOGIES**

Mike Musgrave, President, welcomed everyone to the Club's 3rd Annual General Meeting. He reminded everyone of the importance of signing the attendance sheets (ie for insurance purposes in case of an accident).

**Attendance – Member and Visitors**

As per the attendance sheets of 7 March 2025 (84 members, 22 apologies, 3 visitors).

**Apologies**

- *Jenny Angus, Noelle Boaden-Griffin, Linda Boge, Anne Brandt, Eileen Cornielje, Carolyn Darmanian, Jean Denley, Laraine Dowsett, Cheryl Ewing, Cheryl Fullerton, Yvonne Giddy, Brigitte Grover, John Irving, Bob Kellick, Anne Kostyrka, Cathy Leech, Kaye Mair, Wendy Marshall, Dawn Moloney, Sue Patrick, Barbara Poss, Diana Storey, Pam Tailby, Diane Tsoe-Lee, Jan Turnbull and Murray Turnbull*

**Quorum**

Mike Musgrave confirmed a quorum of members (25%) was present for the meeting.

**2 CONFIRMATION OF MINUTES OF PREVIOUS AGM HELD 1 MARCH 2024**

The minutes of the Annual General Meeting held 1 March 2024 were moved by Brian Cross, seconded Christine Herbert as a true and accurate record.

**3 BUSINESS ARISING FROM PREVIOUS MINUTES**

- An error in the previous minutes at Item 9, Election of Management Committee, indicated Christine Herbert had been elected to the position of Publicity Officer. This was an error, and Christine was elected as a Tour/Activities Officer.

**4 CORRESPONDENCE FOR AGM**

Nil

**5 PRESENTATION OF ANNUAL FINANCIAL STATEMENTS (Treasurer)**

Ray Pride highlighted the following in his report:

- The 2024 accounts and 2025/26 budget had been reviewed and approved by the Management Committee
- The 2024 accounts had been checked and a statement provided by the reviewer, Jenny Goodwin (a small thank you gift was presented to Jenny)
- Income during 2024 was derived from joining fees, membership fees, and raffles
- Expenses included such items as capitation fees to Probus South Pacific Limited (PSPL), meeting venue fees to the Newport Bowling Club, operational expenses, new member lanyards and badges, Guest Speakers, welfare, raffle prizes and other incidental items required to run the Club
- The Club's budget for 2025 had previously been distributed to members and showed:
  - A decrease in income of \$1620 based on 2024 figures
  - An increase in expenditure of \$1770 based on 2024 figures
  - Allowance made for capital expenditure items such as new laptop, software and microphone system, if needed
  - One raffle only in 2025 – Christmas raffle
  - An increase in the cost for hiring the Newport Bowling Club
  - A budget surplus of \$230
  - A projected cash book balance as at 31 December 2025 to be \$9610

Mike expressed his sincere thanks to Ray for all the work he had done throughout the previous 12 months was in the position of the Club's Treasurer.

## **6 PRESENTATION OF ANNUAL REPORT (President)**

In his report, Mike Musgrave:

- Highlighted how very proud he was to have followed Patricia Ryan as the immediate past of the Club. Mike reminded everyone that it was the members themselves who made the Club a success in the pursuit of companionship and fun shown by their attendances at meetings and functions
- Acknowledged the work of Patricia, Mary Musgrave and Alan Wilson for putting the Club on a firm foundation since the first meeting on 6 September 2022 with just 7 other members to the full membership today with a long waiting list
- Reminded members that Bilgola Plateau Probus Club had developed an enviable reputation for being laid back and welcoming
- Thanked members for making the Club what it is today and for the support given to him in his role as President over the last 18 months
- Thanked the energetic, hardworking Management Committee and the special volunteers over the previous 12 months
- Gave special thanks to the retiring members of the Management Committee ie: Peter Marcer, Newsletter Officer, Joyce Moody, Tours/Activities Officer, Christine Herbert, Tours/Activities Officer and Jan Turnbull, Welfare Officer.

## **7 GENERAL BUSINESS**

The following motions were passed a majority of members:

- The annual membership fee for the Club will remain at \$60 for 2025/26
- The joining fee for new members will remain at \$30 for 2025/26

- Point 6 of the Bilgola Plateau Probus Club's Standing Resolutions will be changed from: "The maximum number of ordinary members of the Club shall be 139" and will now read: "The maximum number of ordinary members of the Club shall be 130".

## **8 APPOINTMENT OF RETURNING OFFICER FOR THE ELECTION OF THE MANAGEMENT COMMITTEE**

John Perrott was appointed as the Returning Officer. John sincerely thanked the outgoing Management Committee for their dedication and hard work in creating a most professional yet happy environment within a club atmosphere.

## **9 ELECTION OF MANAGEMENT COMMITTEE**

All Management Committee positions were declared vacant.

As at the closing date for nominations, John Perrott advised nominations had been received for the following positions on the Management Committee:

*Treasurer, Secretary, Guest Speakers Officer, Membership Officer, Newsletter Officer, Tours/Activities Officer (Position No 1), Tours/Activities Officer (Position No 2) and Welfare Officer.*

As nominations had been received from the following members, they were elected, unopposed, to these positions, ie

- Treasurer – Ray Pride
- Secretary – Mary Musgrave
- Guest Speakers Officer – Maree McEvoy
- Membership Officer – Mary Wearne
- Newsletter Officer – Shelley Barwick
- Tours/Activities Officer (Position No 1) – Lyn Hope
- Tours/Activities Officer (Position No 2) – Janeen Mafarlane

Two nominations had been received for the position of Welfare Officer. As one had since withdrawn, Di Cross was elected unopposed as Welfare Officer.

Nominations were then called from the floor for the positions of President, Vice President and Publicity Officer.

No nominations were received for the position of President.

One nomination was received from Brian Cross for the position of Vice President. The nomination was accepted by members and Brian Cross was elected to the position of Vice President.

One nomination was received from Jenny Goodwin for the position of Publicity Officer. The nomination was accepted by members and Jenny Goodwin was elected to the position of Publicity Officer.

Mike Musgrave advised the AGM that in the absence of a new President, he would continue as President for the remainder of the Annual General Meeting.

Mike offered his sincere thanks to the outgoing members of the Mgt Committee:

- Joyce Moody, Tours/Activities Officer
- Christine Herbert, Tours/Activities Officer
- Jan Turnbull, Welfare Officer and
- Peter Marcer, Newsletter Officer

Mike thanked Di Cross, ex Vice President and Shelley Barwick, ex Publicity Officer, stating that whilst they had accepted positions on the new Management Committee, he wished to express his sincere thanks to both of them for the work they had undertaken in those positions.

Mike gave thanks to the continuing members on the new Management Committee:

- Ray Pride, Treasurer
- Maree McEvoy, Guest Speakers Officer
- Mary Wearne, Membership Officer
- Mary Musgrave, Secretary

Finally, Mike congratulated the new Management Committee for 2025/26 and extended a very special welcome is extended to:

- Brian Cross, Vice President
- Janeen MacFarlane, Tours/Activities Officer
- Jenny Goodwin, Publicity Officer

## **8 CLOSE OF AGM**

The AGM closed at 11.40 am.

## **9 NEXT AGM**

The next AGM will be held in March 2026 – date to be advised.

President



Date: 7 March 2025