



**BILGOLA PLATEAU PROBUS CLUB
ANNUAL GENERAL MEETING HELD AT NEWPORT BOWLING CLUB
10.00 AM, 1 MARCH 2024**

MINUTES

1 WELCOME/HOUSEKEEPING/APOLOGIES

Mike Musgrave, President, welcomed everyone to the Club's 2nd Annual General Meeting including existing members, new members who had joined since the previous meeting, and visitors. He reminded everyone of the importance of signing the attendance sheets (ie for insurance purposes in case of an accident).

Attendance – Member and Visitors

As per the attendance sheets of 1 March 2024.

Apologies

- *Lou Bedelis, Jennifer Bennett, Linda Boge, Bronwyn and Ray Brooks, Brian Cross, Di Cross, Cheryl Ewing, Louise Fergus, Eric Gidney, Jenny Goodwin, Brigitte Grover, Rick and Trene Holdsworth, John Irving, Anne Kellick, Chris Mangioni, Sue Patrick, Margaret Peach, Waveney Perman, Pam Tailby, Barbara Talbot-Sapsford, Diane Tsoa-Lee, Alan Wilson and Gerhard Zigmann*

Quorum

Mike Musgrave confirmed a quorum of members (25%) was present for the meeting.

2 CONFIRMATION OF MINUTES OF PREVIOUS AGM HELD 31 MARCH 2023

The minutes of the Annual General Meeting held 31 March 2023 were moved by Patricia Ryan, seconded Chris Elliott as a true and accurate record.

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CORRESPONDENCE FOR AGM

Nil

5 PRESENTATION OF ANNUAL FINANCIAL STATEMENTS (Treasurer)

Jan Monnock highlighted the following in her report:

- Income during 2023 was derived from joining fees, membership fees, raffle earning and donations
- Other income during the year was derived from Members paying for tours and outings which was then paid to the tour company when due. (It was stressed that Members paying any money into the Probus account **must** always include their name and details of what the payment was for in order to make it possible to trace)
- Expenses included capitation fees to Probus South Pacific Limited (PSPL), meeting venue fees to the Newport Bowling Club, morning tea, new member badges, Guest Speakers, IT requirements (it was noted the club had purchased a laptop computer during 2023 for exclusive club use), stationery and other incidental items required to run the club
- The accounts had been audited and a statement provided by the auditor, Fay Stepanian
- The Club's budget for 2024 had previously been distributed to members
- The balance of the Club's bank account as at 31 December 2023 was \$6,249.41

On behalf of Club members, Mike advised that Jan Monnock had decided not to stand again as the Club's Treasurer. He expressed his sincere thanks to her for all the work she had undertaken throughout 2023 whilst in the position of Treasurer.

6 PRESENTATION OF ANNUAL REPORT (President)

In his report, Mike Musgrave:

- Highlighted how very proud he was to have followed Patricia Ryan as the immediate past of the Club
- Acknowledged the work of Patricia, Mary Musgrave and Alan Wilson for putting the Club on firm foundations since the first meeting on 6 September 2022 with just 7 other members
- Informed members the Bilgola Plateau Probus Club had developed an enviable reputation for being welcoming, laid back and friendly with over 135 members including a full complement of 12 committee members and 24 new members since the General Meeting in February
- Mentioned the many activities including, but not limited to: dinners, lunches, day bus trips, overnight bus tours, walks, trivia, swimming, book club and mahjong
- Highlighted the 27 activities in February and asked members to keep an eye on the Club's on-line website for upcoming events
- Thanked members for the support he had received over the last 6 months as well as the energetic, hardworking Management Committee and the special volunteers over the previous 12 months
- Gave special thanks to the retiring members of the Management Committee ie: Jan Monnock, Treasurer, Anne Kellick, Tours/Activities Officer and Shelley Barwick, Publicity Officer.
- Encouraged members to consider nominating for the unfilled Management Committee positions.

7 GENERAL BUSINESS

The following motions were passed a majority of members:

- The annual membership fee for the Club will remain at \$60 for 2024/25
- The joining fee for new members will remain at \$30 for 2024/25
- Point 6 of the Bilgola Plateau Probus Club's Standing Resolutions, will be changed from "The maximum number of ordinary members of the Club shall be 150", and will now read: "The

maximum number of ordinary members of the Club shall be 120 (or such member number reached by the close of the AGM if it exceeds 120).

8 APPOINTMENT OF RETURNING OFFICER FOR THE ELECTION OF THE MANAGEMENT COMMITTEE

John Perrott was appointed as the Returning Officer.

9 ELECTION OF MANAGEMENT COMMITTEE

All Management Committee positions were declared vacant.

As at the closing date for nominations, John Perrott advised nominations had been received for the following positions on the Management Committee:

President, Vice President, Treasurer, Secretary, Guest Speakers Officer, Membership Officer, Newsletter Officer, Tours/Activities Officer (Position No 1) and Welfare Officer.

As nominations had been received from the following members, they were elected, unopposed, to these positions, ie

- President – Mike Musgrave
- Vice President – Di Cross
- Treasurer – Ray Pride
- Secretary – Mary Musgrave
- Guest Speakers Officer – Maree McEvoy
- Membership Officer – Mary Wearne
- Newsletter Officer – Peter Marcer
- Tours/Activities Officer (Position No 1) – Joyce Moody
- Welfare Officer – Jan Turnbull

Nominations were then called from the floor for the positions of Tours/Activities Officer (2nd position), and Publicity Officer.

One nomination was received from Christine Herbert for the position of Tours/Activities Officer (Position No 2). The nomination was accepted by members and Christine Herbert was elected to the position of Publicity Officer.

One nomination was received from Astrid Rocca for the position of Publicity Officer. The nomination was accepted by members and Astrid Rocca was elected to the position of Publicity Officer.

Mike Musgrave advised Patricia Ryan, as Immediate Past President, would continue to act in an Ex Officio role on the Management Committee for the next 12 months.

All members were congratulated on their positions.

8 CLOSE OF AGM

The AGM closed at 10.30 am

9 NEXT AGM

The next AGM will be held in March 2025 – date to be advised.

President

A handwritten signature in black ink on a light grey rectangular background. The signature reads "Mike Musgrave" in a cursive script.

Date 1 March 2024