



**BILGOLA PLATEAU PROBUS CLUB
ANNUAL GENERAL MEETING HELD AT NEWPORT BOWLING CLUB
10.00 AM, 31 MARCH 2023**

MINUTES

1 WELCOME/HOUSEKEEPING/APOLOGIES

Patricia Ryan welcomed everyone to the Club's 1st Annual General Meeting including existing members, new members who had joined since the previous meeting, and visitors. She reminded everyone of the importance of signing the attendance sheets (ie for insurance purposes in case of an accident).

Attendance – Member and Visitors

As per the attendance sheets of 31 March 2023.

Apologies

Steve Jones, Cathy Leech, Lou & Sandy Bedelis, Graeme & Joy Bell, Gary Wearne, Liz & John Irving, Trine and Rick Holdsworth, Linda Boge, Eric Gidney, Barbara Poss, Pam Tailby, Kim Lee, Kaye Mair, Hilary Macorison, John & Monica Perrott.

2 CORRESPONDENCE FOR AGM

Nil

3 PRESENTATION OF ANNUAL REPORT (President)

Patricia Ryan stated she had taken great pride in being the first President of the Bilgola Plateau Probus Club. In her report she highlighted, amongst other things, the following:

- The Club commenced in September 2023 with 7 members
- Current membership is now 83 with more joining each meeting
- Activities and outings over the last 6 months included but are not limited to: 8 lunches, 3 dinners, 1 picnic, 3 shows, hundreds of hot (and cold) drinks, at least 60 km of walking trails, a book club, barefoot bowls, swimming, trivia, movies, guest speakers and 3 day/overnight tours yet to be undertaken.
- Incorporation of the Club
- Promotion of the Club via letterbox drops, word of mouth, Northern Beaches Council Expo for Seniors, etc
- Communication via the Club's website, newsletters, emails, minutes, brochures, regular articles in the local press, etc

Patricia sincerely thanked the Management Committee for their assistance over the last 6 months, making special mention of all the non-Management Committee members who assisted with the highly successful conduct of the Club.

4 PRESENTATION OF ANNUAL FINANCIAL STATEMENTS (Treasurer)

Jan Monnock highlighted the following in her report:

- The Club was formed on 6 September 2022.
- Until the Club's bank account was opened in October 2022, membership fees were collected and held in trust by Probus South Pacific Ltd (PSPL) and then transferred to the Club
- Income is derived from joining fees, membership fees, raffle earnings and donations. Other income also comes from Members paying for tours and outings which is then paid to the tour company when due.
- Expenses include capitation fees to PSPL, meeting venue fees to Newport Bowling Club, morning tea, guest speaker (gift card, travel reimbursement and thank you card), IT requirements, printing, receipt books, stationery, badges and pins, Christmas party expenses, etc
- The Club's books were audited and considered a true and accurate record and reflective of the financial position of the club as at the time of the audit.
- The Club's Profit and Loss for the year ending 31 December 2022 totalled income of \$4,911.42 and expenditure of \$2,327.17, leaving a surplus of \$2,584.25
- The P and L for Sept to Dec 2022 were submitted to the meeting, with the Treasurer's report and Auditor's Report.

5 GENERAL BUSINESS

Patricia Ryan advised members of the following:

- The annual membership fee for the Club will remain at \$60.
- The joining fee for new members will remain at \$30.
- The current membership ceiling will remain at 150.

6 APPOINTMENT OF RETURNING OFFICER FOR THE ELECTION OF THE MANAGEMENT COMMITTEE

Alan Wilson, outgoing Vice Present, was appointed as the Returning Officer.

7 ELECTION OF MANAGEMENT COMMITTEE

All Management Committee positions were declared vacant.

As at the closing date for nominations, Alan Wilson advised that nominations had been received for, Secretary, Treasurer, Membership Officer, Newsletter Officer, Guest Speakers Officer and Welfare Officer.

As nominations had been received from the following members, they were elected, unopposed, to these positions, ie

- Secretary – Mary Musgrave
- Treasurer – Jan Monnock

- Membership Officer – Mary Wearne
- Newsletter Officer – Peter Marcer
- Guest Speakers Officer – Maree McEvoy
- Welfare Officer – Jan Turnbull

Nominations were then called from the floor for the positions of President, Vice President, Activities Officer, Tours Officer and Publicity Officer.

As there were no nominations for the positions of President and Vice President, they currently remain vacant.

One nomination was received from Shelley Barwick for the position of Publicity Officer; this was seconded by Bob Kellick. The nomination was accepted by members and Shelley Barwick was elected to the position of Publicity Officer.

Two nominations were received for the position of Tours Officer – Joyce Moody and Anne Kellick. Patricia Ryan spoke to each of these members and they both agreed to perform a newly formed role of Tours Officer/Activities Officer. The nominations were accepted by members and Joyce Moody and Anne Kellick were both appointed as Tours/Activities Officers.

As the outgoing President, Alan Wilson advised that Patricia Ryan would act in an Ex Officio role on the Management Committee for 12 months as Immediate Past President. All members were congratulated on their positions.

8 CLOSE OF AGM

The AGM closed at 10.40 am

9 NEXT AGM

The next AGM will be held in March 2024 – date to be advised.



1 April 2023

Immediate Past President Date