

INTEREST IN TAKING ON OR ASSISTING WITH A CLUB RESPONSIBILITY OUTSIDE THE MANAGEMENT COMMITTEE IN 2027-28

ROLE	CURRENTLY	IN 2027-28	
		AS THE MAIN PERSON	AS AN ASSISTANT OR SUBSTITUTE
Club Auditor	IC		
Newsletter Editor	FG		
Club Publicity	BS		
Club Safety Officer/Risk Management Convenor	LS		
Risk Management Sub-Committee Members	AP, ML, MH, LC, ROK, JS		
Trips and Outings Team Member	M&BS, L&GS		
Hospitality (Morning Tea)	By a monthly roster	By a monthly roster	
Cake Organiser & Decorator	AP		
Substitute Treasurer			
Club Photographer	MS		
Club History	MS		
Club Records (membership, attendance, birthdays, wedding anniversaries etc)	BS		
Club Publications (Handbook & updates)	BS		
Audio Visual & Over Heads (screen) during meetings	BS&DB		
Roving Microphones	LS		

Deputy Club Attendance Officer	GB		
Meeting Day Check In Officers (Committee recommends for 1 year only)	HS, LG, JM. PB SL Emerg: LS DD		
Hotel Set Up on Meeting Morning	Check In team - tables Activity leaders – sign up Tables Room configuration – RO’K	Check In team - tables Activity leaders – sign up Tables Room Configuration _____	
Club Equipment Custodians & Set Up on Meeting Days	Quilt – MP Banner – LS Portable P.A. – LS Computer & Projector – BS.	Quilt – _____ Banner – _____ Computer & Projector -	
Meeting Day Birthday Draw	LW		
Meeting Day Door Prize	DD		
Sharing Table	GB		
Club Website	BS		
Club Networking	MS, G&LS		