Happy Valley Combined Probus Inc.

Extreme Weather Policy

1. The Club has a Heat Policy for outdoor Club activities. The following is a summary of this policy.

If the forecast temperature as per Bureau of Meteorology is 35 degrees or more for the location that the outdoor activity / outing is taking place, it is the responsibility of the activity / outing co-ordinator to cancel the outdoor activity / outing

When the Bureau of Meteorology or Country Fire Service declare a day of Catastrophic Fire Danger for the location that the inside or outside activity / outing is taking place, it is the responsibility of the activity / outing co-ordinator to cancel the activity / outing

Happy Valley Combined Probus Club Inc Extreme Weather Policy

1. Purpose & Scope

This policy outlines procedures to manage risks associated with extreme weather (heat, cold, storm, fire, flood) to protect the health and safety of staff, volunteers, and members. This applies to all Happy Valley Combined Probus Club activities.

2. Responsibilities

- **Management:** Monitoring BOM forecasts, deciding to cancel/reschedule, and communicating decisions.
- **Members:** Monitoring their own safety, adhering to cancellations, and reporting hazards.

3. Trigger Points for Action

- **Extreme Heat:** Activities will be adjusted/cancelled if the Bureau of Meteorology (BOM) forecast temperature reaches [e.g., 35°C+] or extreme humidity/heatwave warnings are issued.
- **High Winds/Storms:** Work/activity ceases if winds exceed [e.g., 60 km/h], or severe storm/cyclone warnings are active.
- **Fire/Smoke:** If fire danger ratings are "Extreme" or "Catastrophic," or if air quality is hazardous, activities will be suspended.

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4. Mitigation Strategies & Controls

- **Rescheduling:** Moving outdoor activities to early morning or late afternoon.
- **Modification:** Reducing intensity, mandatory hydration breaks, and limiting sunlight exposure.
- **Shelter:** Relocating work/activities indoors or to shaded areas.
- **Emergency Plans:** Clear evacuation routes for flood or fire.

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5. Communication Procedure

If activity is cancelled due to weather, a [SMS/Email] alert will be sent to members/staff by [Time, e.g., 2 hours before start]

7. Policy Review

This policy will be reviewed annually.

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