

PROBUS CLUB OF CRONULLA INC.

STANDING RESOLUTIONS

1. The Club will be managed by a Management Committee (“Committee”) comprising a President, one or more Vice-Presidents, a Secretary, a Treasurer, a Membership Officer and the Immediate Past President. (Constitution clause 7.(a))
2. Nominations for election to the Committee will require a proposer and seconder by two Voting Members of the Club. (Constitution clause 8.(b))
3. The President may serve no more than two consecutive terms. All other Committee members may serve in the same role with no maximum number of consecutive terms. (Constitution clause 8.(l))
4. The Club will meet monthly at 10.15 a.m. on the third Monday of each month at Cronulla Golf Club or at such other time, day or location as the Committee determines. (Constitution clause 12.(a))
5. In relation to Committee meetings, at least seven days’ notice must be given to Committee members. (Constitution clause 7.(j))
6. The annual subscription will be \$85.00 and is payable by members by 31 March each year. The joining fee payable by new members will be \$25.00. (Constitution clause 14.(a))
7. The maximum number of Ordinary Members of the Club will be 120. (Constitution clause 5.(f))
8. There will be no more than two Honorary Members at any one time. (Constitution clause 5.(f))
9. There will be no more than five Life Members at any one time. (Constitution clause 5.(f))
10. The Treasurer will submit financial reports to general meetings on a monthly basis. (Constitution clause 10.(b))
11. The Secretary or Treasurer will act as the Public Officer. (Constitution clause 11)
12. Provided 14 days’ written notice has been given, these Standing Resolutions may be amended at any general meeting of the Club, a quorum being present, by a simple majority vote of those members present and voting. (Constitution clause 25.(a))
13. The Secretary may delegate to the Membership Officer the responsibility to maintain the Register of Members and to retain the record of the names of those in meeting attendance. The Secretary may also delegate to the Membership Officer the responsibility

to advise a membership applicant in writing of the decision of the Committee to accept or reject their application. (Constitution clauses 9.(a), 9.(b) and 5.(e))

14. The Committee is authorised to appoint assistants to any of the positions on the Committee. Assistants are not sitting members of the Committee and are not entitled to vote. However, if an assistant is acting for a member of the Committee in his or her absence, then the assistant will have one vote.
15. The President, Vice President, Treasurer and Secretary and Life Members may be the authorised signatories for the Club's bank account(s), including Electronic Funds Transfers, provided always that any two of these signatories authorise such transactions.
16. The Committee will ensure the Club's annual financial statements are audited by a person elected by members at an Annual General Meeting, being a person who is not involved in the preparation of the annual financial statements.
17. Visitors may attend a maximum of 3 meetings and/or activities of the Club. If a person continues to attend meetings and/or activities beyond this protocol, that person will be classified as a non-member and the Club will be required to pay the non-member capitation fee to PSPL.
18. Members are expected to attend the Club's monthly meetings, subject to any known limiting factors or a leave of absence being granted by the Committee.
19. The Committee may grant a member leave of absence for a specified period on such conditions as it considers appropriate.
20. The Club will invite new members to complete a privacy form as part of their membership induction process.
21. The Committee will consider and determine refunds of monies to members having regard to both the member's situation and the Club's obligations to make payments to third parties and such other considerations as the Committee deems appropriate.
22. The Club will adopt a Risk Management Policy of a nature and scope relevant to its activities.
23. The Committee must notify PSPL of changes to the Club's membership as they occur. In the case of new members, any pro rata capitation fees will be paid to PSPL at the earliest opportunity.
24. Members and their partners will be afforded priority over all other non-members for involvement in Club activities where there are participation restriction limits.
25. Where the Club subsidises the member cost of an activity on a per capita basis, that subsidy may be extended at the Committee's determination to the partners of members but not to other non-members.